



## C&C Constructions Ltd.

CIN : L45201DL1996PLC080401

Regd. Office: 74, Hemkunt Colony, New Delhi-110 048

Tel : 0124-4536666 Fax: 0124-4536799

Email : candc@candcinfrastructure.com, Website : www.candcinfrastructure.com

### NOTICE

**NOTICE** is hereby given that the 22<sup>nd</sup> Annual General Meeting of the Members of C & C Constructions Limited will be held at Air Force Auditorium, Subroto Park, New Delhi-110 010 on Tuesday, the 18<sup>th</sup> day of September, 2018, at 10.00 A. M. to transact the following businesses:

#### **ORDINARY BUSINESS**

1. To receive, consider and adopt the Audited Financial Statements of the Company (including consolidated financial statements) for the period ended 31<sup>st</sup> March, 2018 and the reports of the Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Rajbir Singh (DIN-00186632), who retires by rotation and being eligible, offers himself for re-appointment.
3. Fixation of Remuneration of M/s. Bedi Saxena & Co., Chartered Accountants, (FRN: 000776C), Statutory Auditors of the Company

To consider and if thought fit, to pass the following resolution, as an Ordinary Resolution, with or without modification(s).

**"RESOLVED THAT** pursuant to the provisions of Section 142 and other applicable provisions, if any, of the Companies Act, 2013 and the Rules framed there under, as amended, from time to time, consent of the Company be and is hereby given to the Board of Directors/ Audit Committee of the Company to mutually fix the remuneration, payable for conducting statutory audit for FY 2018-19, to M/s. Bedi Saxena & Co., Chartered Accountants (FRN: 000776C), Statutory Auditors of the Company."

#### **SPECIAL BUSINESS**

4. To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Section 148 of the Companies Act, 2013 and rule 14 of Companies (Audit and Auditors) Rules, 2014 (including any amendments thereto or any statutory modification(s) or re-enactment thereof for the time being in force), the remuneration payable to M/s. Pradeep Sud & Co. (Cost Accountants), New Delhi (Regn. No. 100626) who was appointed by the Board of Directors of the Company to conduct the audit of the cost records of the Company for the financial year 2017-18, amounting to ₹ 2,20,000/- (Rupees Two Lakhs twenty thousands Only) and also the payment of Goods and Service Tax (GST) and re-imburement of out of pocket expenses incurred by them in connection with the aforesaid audit, be and is hereby ratified and confirmed."

By Order of the Board

**(Punit Kumar Trivedi)**  
Company Secretary  
(M.No. F8682)

Place: Gurugram  
Date: 14.08.2018

#### **NOTES:**

1. **Member entitled to attend and vote at this meeting is entitled to appoint a Proxy to attend and vote instead of**

**himself/ herself and such Proxy need not be a member of the Company.**

**A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. A member holding more than 10% of the total share capital of the Company may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.**

**Proxies, in order to be effective, must be received at the Company's Registered Office not less than 48 hours before the commencement of meeting. Proxies submitted on behalf of companies, societies, partnership firms, etc. must be supported by appropriate resolution/authority, as applicable, issued on behalf of the nominating organization.**

2. The Explanatory Statement, as required under Section 102 of the Companies Act, 2013, in respect of the Special Business to be transacted at the meeting is annexed hereto.

Details, under regulation 36 of the SEBI ((Listing Obligations and Disclosure Requirements) Regulations, 2015., in respect of Director seeking appointment/ re-appointment at the Annual General Meeting have also been provided.

3. The Register of Members and the Share Transfer Books of the Company shall remain closed from Wednesday, the 12<sup>th</sup> September, 2018 to Tuesday, the 18<sup>th</sup> September, 2018 (both days inclusive).
4. Members are requested to notify immediately any change in their bank details, ECS mandates, nominations, change of address, email addresses etc to the Company's Registrar and Share Transfer Agent for shares held in physical form and to their respective Depository Participants (DP) for shares held in electronic form.
5. Electronic copy of the Annual Report for the financial year ended on 31.03.2018 is being sent to all the members whose email IDs are registered with the Company/Depository Participants(s) for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copy of the Annual Report is being sent in the permitted mode.
6. To support the 'Green Initiative', the Members who have not registered their e-mail addresses are requested to register the same with Registrar and Share Transfer Agent/ their Depositories.
7. The Members who have not yet encashed/ received their dividend warrant(s) for the financial years 2010-11 are requested to write to Registrar and Share Transfer Agents for issue of fresh Demand Draft for the dividends in respect of the said financial years.
8. Members desirous of obtaining any information with regard to the accounts and operations of the Company are requested to write to the Company at least ten days before the meeting, so that the information could be made available at the meeting.

9. Members/ Proxies are requested to bring the attendance slip duly filled in along with their copies of Annual Report in the meeting.

10. **Members holding Shares in physical form are requested to consider converting their holdings in to dematerialize from to eliminate all risks associated with physical shares and for ease of portfolio management. Members can contact the Company or our RTA namely M/S Bigshare Services Pvt. Ltd. for assistance in this regard.**

11. **Voting through electronic means**

i. In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members facility to exercise their right to vote at the 22<sup>nd</sup> Annual General Meeting (AGM) by electronic means and the business may be transacted through remote e-Voting Services provided by Central Depository Services (India) Limited (CDSL):

Facility for voting through polling paper shall also be made available at the meeting and members attending the meeting who have not already cast their vote by remote e-voting shall be able to exercise their right at the meeting.

Members who have cast their vote by remote e-voting prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again.

**The instructions for e-voting are as under:**

- (i) The voting period begins on 15<sup>th</sup> September, 2018 at 10.00 a.m. and ends on 17<sup>th</sup> September, 2018 at 5.00 p.m. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 11<sup>th</sup> September, 2018, may cast their vote electronically. The remote e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the remote e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- (iii) Click on Shareholders.
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

	<b>For Members holding shares in Demat Form and Physical Form</b>
PAN	<p>your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> <li>• Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li> </ul>

	<ul style="list-style-type: none"> <li>• In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li> </ul>
Date of Birth	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.
Bank Details	<p>Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.</p> <ul style="list-style-type: none"> <li>• Please enter the DOB or Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).</li> </ul>

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant C&C Constructions Ltd. on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take printout of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Note for Non-Individual Shareholders & Custodians:

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporate and Custodians respectively.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- After receiving the login details they should create compliance user using the admin login and password. The Compliance user would be able to link the depository account(s) / folio numbers on which they wish to vote.
- The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

(xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com)

- II. a) Mr. Santosh Kumar Pradhan, Practicing Company Secretary (CP No.7647) has been appointed as Scrutinizer to scrutinize voting process in a fair and transparent manner.
- b) The Scrutinizer shall within a period not exceeding three (3) working days from the conclusion of the e-voting period unblock the votes in the presence of at least two (2) witnesses not in the employment of the Company and

make a Scrutinizer’s Report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.

- c) The Results shall be declared after the AGM of the Company. The Results declared along with the Scrutinizer’s Report shall be available for inspection and also placed on the website of the Company and intimated to relevant authorities within prescribed period.

**EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**

**Item No. 4**

**Ratification of remuneration of Cost Auditor**

The Board of Directors of the Company on the recommendation of the Audit Committee, approved the appointment and remuneration of M/s. Pradeep Sud & Co. (Cost Accountants), New Delhi (Regn. No. 100626), to conduct the audit of the cost records of the Company for the financial year ended March 31,2018.

In terms of the provisions of Section 148(3) of the Companies Act, 2013 read with Rule 14 of The Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditor is to be ratified by the Members of the Company.

Accordingly, the Members are requested to ratify the remuneration payable to the Cost Auditors for the financial year 2017-18 as set out in the Resolution for the aforesaid services rendered by them.

None of the Directors, Key Managerial Personnel of the Company or their relatives, is in any way concerned or interested financially or otherwise, in the said Resolution.

The Board of Directors recommends the Ordinary Resolution set out in Item No. 4 of the Notice for approval by the Members.

By Order of the Board

**(Punit Kumar Trivedi)**  
Company Secretary  
(M.No. F8682)

Place: Gurugram  
Date: 14.08.2018

**DETAILS OF THE DIRECTOR SEEKING APPOINTMENT/ RE-APPOINTMENT AT ANNUAL GENERAL MEETING AS PER REGULATION 36 OF SEBI (LODR) REGULATIONS, 2015**

<b>Name</b>	<b>Mr. Rajbir Singh</b>
Date of Birth & Age	September 20, 1956; 62 Yrs.
Date of appointment	March 6, 1997
Qualification	B.A. (Economics)
Experience	<b>Mr. Rajbir Singh</b> has over 41 years of experience. He also served in the Indian army for a period of nine years. He is in-charge of the quarrying and transmission projects and projects in the state of Himachal Pradesh of our Company and also handled all administrative aspects in our Company.
Directorship in other Companies	C and C Corporate Services Ltd. C and C Projects Ltd. C & C Tolls Ltd. Case Components Industries Pvt. Ltd. Frontline Innovation Pvt. Ltd. C & C Western UP Expressway Ltd. Jeet Properties Pvt. Ltd. Case Cold Roll Forming Ltd. A Exports Pvt. Ltd. Manjhaul Stone Crushers Pvt. Ltd. C & C Constructions Kenya Ltd. C & C Myanmar Road Constructions Co. Ltd. Titanium Engineering Pvt. Ltd.
Membership of Committees of the Board in other Companies	NIL
Shareholding as on 31.03.2018	13,67,208 equity shares